

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, APRIL 8, 1958.

The Board of Public Works met in the office of the Treasurer, State Office Building, Annapolis, Maryland, on Tuesday, April 8, 1958.

There were present:

Theodore R. McKeldin, Governor
Hooper S. Miles, Treasurer.

Also attending were:

Mr. James J. O'Donnell, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Russell McCain
Mr. Richard F. Cleveland
Mr. Harrison L. Winter.

MINUTES:

The Board approved the minutes of the meeting which was held on March 14, 1958, copies of which had been forwarded to the individual members of the Board.

BONDS:

General Construction Loan of 1957	\$5,806,000
General Construction Loan of 1956	4,750,000
General Public School Construction Loan of 1956	11,436,000
General Public School Construction Loan of 1953	2,590,000

The Board met for the purpose of opening bids for bonds, in accordance with resolution passed by the Board at its meeting of March 14, 1958, and advertisement for proposals which appeared in the Baltimore Sun and in the Baltimore News-Post under date of March 26, March 28, April 1 and April 3, 1958, and the Bonds for which proposals were requested in the advertisement are:

- \$5,806,000 - GENERAL CONSTRUCTION LOAN OF 1957
Installment to be dated May 1, 1958, as authorized by Chapter 532 of the Acts of the General Assembly of Maryland of 1957.
- 4,750,000 - GENERAL CONSTRUCTION LOAN OF 1956
Installment to be dated May 1, 1958, as authorized by Chapter 98 of the Acts of the General Assembly of Maryland of 1956, as amended by Chapter 532 of the Acts of the General Assembly of Maryland of 1957, and Chapter 39 of the Acts of the General Assembly of Maryland of 1958.
- 11,436,000 - GENERAL PUBLIC SCHOOL CONSTRUCTION LOAN OF 1956
Installment to be dated May 1, 1958, as authorized by Chapter 80 of the Acts of the General Assembly of Maryland of 1956, as amended by Chapter 39 of the Acts of the General Assembly of Maryland of 1958.
- 2,590,000 - GENERAL PUBLIC SCHOOL CONSTRUCTION LOAN OF 1953
Installment to be dated May 1, 1958, as authorized by Chapter 609 of the Acts of the General Assembly of Maryland of 1953, as amended by Chapter 7 and Chapter 39 of the Acts of the General Assembly of Maryland of 1958.

The Bids received and opened were as follows:

<u>Bidders</u>	<u>Amount Bid For</u>	<u>Coupon Rate</u>	<u>Bid</u>
First National City Bank of New York & Associates	\$4,750,000	2 3/8%	100.5899
	5,806,000	2 3/8%	100.5899
	2,590,000	2 3/8%	100.5899
	11,436,000	2 3/8%	100.5899
Harris Trust & Savings Bank & Associates	4,750,000	2 3/8%	100.4499
	5,806,000	2 3/8%	100.4499
	2,590,000	2 3/8%	100.4499
	11,436,000	2 3/8%	100.4499

(cont.)

(Bonds)

<u>Bidders</u>	<u>Amount Bid For</u>	<u>Coupon Rate</u>	<u>Bid</u>
Guaranty Trust Co. of New York & Assoc.	\$ 4,750,000	2 3/8%	100.4449
	5,806,000	2 3/8%	100.4449
	2,590,000	2 3/8%	100.4449
	11,436,000	2 3/8%	100.4449

After due consideration of the foregoing bids, the following resolutions were offered, seconded and unanimously adopted:

BE IT ORDERED that the bid of First National City Bank of New York & Associates for the Bonds above referred to, as submitted to the Board at this meeting be and the same hereby is accepted.

BE IT FURTHER ORDERED that the bonds above referred to be issued in accordance with the applicable laws of the State of Maryland.

BE IT FURTHER ORDERED that the interest rate on all of the said Bonds be and the same hereby is fixed at 2-3/8%.

BE IT FURTHER ORDERED that the Treasurer of the State of Maryland be and he hereby is authorized and directed to return to the unsuccessful bidders for the above mentioned Bonds the certified checks which accompanied their respective proposals.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. O'Donnell that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953
General Construction Loan of 1954
General Construction Loan of 1955

General Construction Loan of 1956
and
General Construction Loan of 1957,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956 and 1957
Chapter 98 of the Acts of 1956, and as amended in 1957, and
Chapter 532 of the Acts of 1957,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or names in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items in this Act can be completed with the funds specified for each such item respectively."

BOARD OF NATURAL RESOURCES:

The Secretary brought to the attention of the Board a letter received from the Board of Natural Resources asking for information as to the name to be assigned to the new Office Building being constructed in Annapolis.

The Board designated this new building as the "State Office Building" and the present building as the "State Treasury Building", located in Annapolis.

BOARD OF PUBLIC WORKS:

Upon the recommendation of the State Insurance Department, in letter dated March 27th, 1958, the Board approved payment of refund in the amount of \$1,221.84 to the Kent County Mutual Insurance Company, covering 1½% increase in special premium tax paid by the company on March 6, 1956 and April 2, 1957, which was received into the treasury in error. (Paid April 11, 1958, Warrant No. 10,506.) Funds are available for this payment in Budget Program 06.03.00.06-12 for the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

- 1- The Secretary advised the Board of information received relative to a fire which occurred at Crownsville State Hospital on March 13, 1958, in Ward 31 "B" Building, with damage of \$12.55.
- 2- The Board approved Item 21 of the agenda of the Department of Public Improvements, relating to Crownsville State Hospital, as follows:

"Approval is requested for execution of an agreement with Baltimore Gas and Electric Company for right-of-way for electrical power lines across the property of Crownsville Hospital. The Agreement forms were submitted for signature to the Secretary, Board of Public Works, by letter dated March 11, 1958."

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Crownsville State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1951-Item 80 --

Mace Electric Company, on a labor and material basis, for electrical work of an exploratory nature on controls of system at the Water Treatment Plant. (item 2)

\$1,475.00 .

DEPARTMENT OF EMPLOYMENT SECURITY:

- 1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Employment Security, with payment to be made from the funds indicated:

Federal Funds - Smith & DeCorse, Inc., for rearrangement of partitions and installation of new partitions at 39 Hopkins Place, and at 6 N. Liberty Street, Baltimore. (item 9)

\$ 397.00 .

- 2- The Board approved the following items relative to the proposed New Employment Security Building to be erected in Baltimore for the Department of Employment Security:

36-A - "The Department of Employment Security submitted as of April 8, 1958, pertinent data prepared and studied by the Governor's Committee on the proposed financing of the New Employment Security Building. It originally had been contemplated to locate this building on Lot 10, in Redevelopment Area 12 in Baltimore City under a lease-purchase arrangement in use at the time by the Federal Government for the construction of public buildings. Over the last several months considerable study has been given to the economies of financing the building in this manner as against a direct State financed and owned proposition. The recently completed Session of the General Assembly of 1958 enacted legislation authorizing the use of slightly under \$2,000,000 in Reed funds available to the Department of Employment Security, plus \$4,000,000 from State financed Bond Issue to complete cost of construction of this building. With knowledge of this legislation at hand, the Governor's Committee appointed to study the proposed construction of the Employment Security Building has had cost analyses prepared between the two alternate methods of financing through the office of the Department of Public Improvements. These detailed cost studies clearly indicated that it is far more economical to build the building as a direct State financed and State owned project, with the bonds to be retired through payment of rental and servicing charges appropriated by the Federal Government as rent. As indicative from correspondence transmitted to the Governor, and Members of the Board of Public Works, the Governor's Committee recommends that the building be financed by the direct State financing method. Approval is requested to proceed along these lines."

36-B - "Acquisition of Lot 10 in Area 12 for construction of the new building for Employment Security was originally proposed through the Urban Renewal and Housing Agency of Baltimore at a cost of \$250,000. This cost was established with the understanding that the proposed building would be constructed on the lease-purchase basis and that taxes would be paid thereon to Baltimore City for a period of twenty-five (25) years until the building became the direct property of the State. As it is contemplated to proceed on a method of financing whereby the building would be directly State owned initially, Baltimore City authorities have advised that the cost for the acquisition of Lot 10 in Area 12 would be \$356,242 instead of \$250,000 quoted originally. It is requested that approval be given concerning the proposed purchase of the tract of land which is slightly over three acres, such approval to be compatible with the method of financing determined upon in accordance with Item 36-A shown immediately above."

DEPARTMENT OF FORESTS AND PARKS:

- 1- The Secretary advised the Board of receipt of information of wind damage on March 20th and 21st, 1958, on the Bova property, at Rocks State Park in Harford County.
- 2- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks from the General Construction Loan of 1951:-
 - Item 26-3 (Surveyors, realtors, and title work-Patapsco State Park)

Vernon C. Lutz & Associates	\$155.40
Leo William Rader	256.13
 - Item 26-5 (Patapsco State Park)

Cornelius F. Sybert, Jr., for deed, recording, title work, mortgage release, etc. in connection with the Robert Plat property, authorized for purchase 10-14-57.	106.25.
--	---------
- 3- The Secretary advised the Board of the following expenditures which had been made from the General Construction Loan of 1956, by the Department of Forests and Parks:
 - Item 37-1 (Surveyors, Realtors, & Title work-Patapsco State Park)

Leo Wm. Rader	\$1,001.85
Vernon C. Lutz & Assoc.	1,141.00
E. F. Raphael & Assoc.	2,091.57
Russell M. Herbert	720.00
E. R. Raphael & Associates	1,038.58
Vernon C. Lutz & Associates	224.37
Leo William Rader	714.44 .
- 3- The Board approved execution by the Department of Forests and Parks of option for the purchase, at a cost of \$20,000.00, of approximately 123.5 acres of land, partly in Howard County and partly in Carroll County, owned by Polly Brooks Howe, and to be made a part of Patapsco State Park. Funds are available in the General Construction Loan of 1957-Item 31.
- 4- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks from the General Construction Loan of 1957:-
 - Item 31 (Patapsco State Park)

James A. Pine, for title work, deed, mortgage release, etc. in connection with acquisition of Benjamin I. Cole property, authorized 12-16-57 for purchase.	\$ 75.00
Morris Turk, for title work, deed, etc., in connection with purchase of Lycester E. Cavey, Jr. & Frankie Wilson & Sons, Inc. property, authorized 12-16-57.	35.00
Callanan & Pitcher, for title work in connection with purchase of Maurice Lawton property, authorized 1-20-58.	125.00
John L. Clark, for title work, deed, recording, etc. in connection with purchase of Russell V. Beckett property, authorized 1-20-58.	50.75
 - Item 41-1 (South Mountain Watershed Conservation Area)

John S. Hollyday, for title work on property of Lovetta M. Turner Miller, authorized 3-10-58.	75.00
John S. Hollyday, for title work on properties of: Albert N. Miller, Clarence E. Norris, Alvey C. Pffenberger, Estate of Harmon Poffenberger, Emmons R. Reeder, Wilbert W. Smith, Elmer R. Violet, Harlan V. Violet, authorized 12-16-57.	515.00 .
- 5- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1951 - Item 26	List 109	\$101.00
	List 230	1.65
	List 244	19.30
	List 250	6.40
General Construction Loan of 1955 - Item 41	List 233	10.10
	List 252	1.50
General Construction Loan of 1956 - Item 31	List 231	24.39
	List 234	63.09

(cont.)

(Dept. of Forests & Parks)

5-

General Construction Loan of 1956 - Item 32	List 251	\$ 46.36
Item 33	List 251	135.83
Item 39	List 231	41.80 .

- 6- The Board approved Item 6 of the agenda of the Department of Public Improvements, relating to the Department of Forests and Parks, as follows:

"In Item 6 of this Department's Agenda of Sept. 16, 1957, submission was made for release of funds in Item 44-GCL 1957 for completing construction work, purchase of furnishings, equipment and miscellaneous items in connection with reconstruction of the SMALLWOOD RETREAT. Item 6 stipulated that \$20,000 out of the \$88,000 appropriated in Item 44-GCL 1957 was available for this purpose. Of the total of \$88,000 in the original account, \$66,500 has been designated or used for purchase of three pieces of adjacent property. As shown in Item 6 of the Sept. 16, 1957 Agenda, \$20,000 is allocated for completing the project; release of \$5,000 for construction purposes were approved in Item 6 and Item 11 of the same Agenda.

"It is now requested that an additional \$5,000 of the \$20,000 be released to continue construction, involving the purchase of materials and hire of labor under the supervision of the Construction Superintendent who is working without cost under the Smallwood Foundation. Approval of the present request will make a total of \$15,000 allocated out of the original \$20,000 available for this purpose."

- 7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 3 --

Jl. B. Ferguson Co., for perimeter survey of the area being acquired for the Harpers Ferry National Monument. (37-A)	\$3,500.00
--	------------

General Construction Loan of 1957 - Item 45 --

John V. Shaff, for Change Order No. 1 to contract approved Aug. 19, 1957, for well work at Gathland State Park. (28-A)	200.00
Baltimore Electric Blue Print Co., for prints in connection with bidding Alterations to Gath Hall. (28-B)	46.20 .

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board a request of the Department of Game and Inland Fish for permission to accept a gift to the State of Maryland from the Board of Education of Carroll County, gratis, of 1.89 acres situated in District #6, near Manchester, on Maryland Route 330, to be developed as a roadside picnic area in conjunction with the adjacent community fishing lake. It was stated that if the property should be needed by the Board of Education of Carroll County, or the State should abandon the picnic area, that title to the property must revert to the Carroll County Board of Education.

The Board approved this request.

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.03-08 --

Clyde W. Milor, for repairs to boiler at Rockville Post. (29-B)	\$ 53.72
W. G. Smith, for repairs to pump at Easton Barracks. (29-C)	20.88
Taylor Electric Co., for repairs to pump at Waldorf Barracks. (29-E)	19.30
Prince George Fuel Co., for repairs to furnaces at Waterloo. (29-F)	54.62
Higgins & Cox, for repairs to heating system at Benson Barracks. (29-G)	10.40

Budget Program 3-07.05.00.04-11 --

Henry Albert, Jr. & Co., for installation of a sink in dark room at Pikesville Headquarters. (29-A)	240.64
---	--------

(cont.)

(Dept. of Md. St. Police)

General Construction Loan of 1957 -

- Item 15 - Baltimore Gas & Electric Co., for electric service extension to sewer pump location at Waterloo Barrack. No fee. (3-A) Also, a recorded right-of-way to the company is to be executed. \$786.00
- Item 16 - H. Earle Hugins Co., for Construction of Radio Shop Bldg. at Waterloo Arracks. No fee. (3-B*) 43,000.00
- Baltimore Electric Blueprint Co., for prints in connection with bidding Radio Shop Bldg. (29-D) 22.44 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report of the Field Division, Department of Public Improvements, as of March 31, 1958.

The Board ordered this filed.

EASTERN SHORE STATE HOSPITAL:

- 1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Eastern Shore State Hospital:

General Construction Loan of 1955 - Item 61 List 5 \$405.00 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Eastern Shore State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 -

- Item 66 - Delaware Elevator Company of Maryland, for installation of new freight elevator for kitchen. (1-B) \$6,177.87
- Elevator Engineering Co., for Bid No. 2 for Dumbwaiter Installation in Women's Bldg. (item 22) 2,300.00
- Item 67 - Weldon Fisher, for elevated water tank foundations and connections. (1-A) 11,925.00 .

GENERAL EMERGENCY FUND:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the allocation of an amount not to exceed \$114,000 to the State Department of Public Welfare from the General Emergency Fund, in order that payments may be continued to clients in the assistance programs. It was stated that this additional amount, together with the original appropriation, will not be in excess of the assistance appropriation for the 1959 fiscal year exclusive of the \$250,000 Public Assistance Contingent Fund.

INSTITUTION FOR THE CRIMINALLY INSANE:

- 1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Institution for the Criminally Insane:

General Construction Loan of 1953 - Item 1 List 38 \$520.72
List 39 293.00 .

- 2- Upon the recommendation of the Department of Public Improvements, agenda item 19, the Board approved award of the following contract for Institution for Criminally Insane, payable from the funds indicated:

General Construction Loan of 1953 - Item 1 -- Thomas A. Ward, as Superintendent of Construction, for travel, etc. expenses for the period March through June, 1958. \$150.00.

- 3- The Board approved Item 34 of the agenda of the Department of Public Improvements relating to Institution for Criminally Insane, as follows:

"Approval is requested to authorize the engineering firm of Whitman, Requardt & Associates to proceed with the design of Extension of Water and Sewer Lines to serve the Criminally Insane Building now under construction near Jessups. The extension of the lines is according to design thereof supplementing work that was undertaken by the same firm some time ago under authorization granted in Item 57-B of this Department's Agenda of Oct. 10, 1955. Funds are available for the actual construction work, estimated to be less than \$50,000.00, in the General Construction Loan of 1958, recently passed by the Legislature."

LEASES:

1- Mr. Rennie advised the Board that the Park Realty Company, Inc., has transferred and conveyed unto the Janal Foundation, Inc., and the Joseph J. Baylin Foundation, Inc., the premises known as 34 Hopkins Place and 33 South Liberty Street, Baltimore, which is presently occupied by the State Comptroller's Office, and that all future checks for rent due under the lease will be made payable to the two foundations.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases:

State Department of Education - renewal with the Fayette Realty Co., as Lessor, for space on the second floor of 10 E. Fayette Street, Baltimore, for a term of three years from May 1, 1958, at an annual rental of \$4,800.00.

Department of Employment Security - notice of release and discharge of lease covering space on the second floor of the Townshend Building, Chestertown, as of April 1, 1958, rented from William B. and Eleanor F. Townshend at an annual rental of \$1,140.00, which lease expires on June 30, 1958. Effective April 1, 1958, for a term of one year the department will lease from the same lessor space on the first floor of the same location at an annual rental of \$1,500.00.

Department of Employment Security - notice of release and discharge of lease covering space on the first floor of Masonic Temple Building, Frederick, which is presently leased from the Masonic Temple Association of Frederick, Maryland, Inc., at an annual rental of \$3,465.38, with the lease expiring on June 30, 1961. Effective July 1st, 1958, for a term of five years, the department will lease from the same lessor space on the first floor of the same location at an annual rental of \$9,810.00. The annual rental will be reduced to \$8,745.00 on July 1, 1961, for the remaining two years.

Department of Forests and Parks - as Lessor - renewal of agreements for the 1958 calendar year for concession rights to the State Parks listed below, under the same terms and conditions:

<u>Location</u>	<u>Lessee</u>	<u>Annual Rental</u>
Patapsco State Park-Howard County	William Venizelos	\$500
Elk Neck State Park-Cecil County	Oscar M. Gray & Son	50
Gambrill State Park-Frederick County	Eldridge B. Fox	100
Herrington Manor Recreation Area-Garrett County	Mr. & Mrs. Charles L. Davis	100
Washington Monument State Park-Washington County	Foster Ford	75 .

Department of Forests and Parks - as Lessor - new agreement for the 1958 calendar year for concession rights at the Concession Building, Hilton Avenue Area, Patapsco State Park, Baltimore County, with Ruth M. Brown, as Lessee, at an annual rental of \$50.00.

3- The Board approved the following leases which had been negotiated by the State Roads Commission, all effective for a term of one month from the dates shown, and then to continue on a month-to-month basis:

<u>Lessee</u>	<u>Location</u>	<u>Effective</u>	<u>Annual Rental</u>
Ronald J. Downey	Premises on Rt. 6, Cumberland	2-1-58	\$ 600
Harold's Used Cars	Premises on Dingle Hill, Cumberland	2-1-58	600
Robert C. Helmstetter	Premises on Walnut St., Bowling Green, Cumberland	3-1-58	720
Charles Hinze	Premises on Rt. 5, Pershing Drive, Cumberland	3-1-58	540
Alvin G. Moore	Premises on Braddock Rd., near Carrick Place, Cumberland	3-1-58	900
Elroy V. Boyer	5619 Huntsmoor Rd., Arbutus	3-1-58	1,380
James B. Bradley	Premises on Falls Road near Joppa Rd., Brooklandville	2-1-58	720
Earl H. Montgomery	1706 Wayne Ave., Baltimore-4	2-1-58	600
Edwin E. Travis	5613 Huntsmoor Rd., Arbutus	4-1-58	1,500
Charles Wm. C. Waddell	5611 Huntsmoor Rd., Arbutus	2-1-58	1,320

(cont.)

(Leases)

3-

<u>Lessee</u>	<u>Location</u>	<u>Effective</u>	<u>Annual Rental</u>
William Luckett	Premises at Woodsboro, R.F.D.#1	1-1-58	\$ 150
Louis G. Andrews	9703 Colesville Rd., Silver Spring, Md.	10-1-57	1,380
Glen Armstrong	9815 Bristol Ave., Silver Spring, Md.	2-1-58	1,320
William C. Bartlett	406 Forest Glen Rd., Silver Spring, Md.	3-1-58	1,080
George V. Berberian	9717 Sutherland Rd., Silver Spring, Md.	2-1-58	900
Robert Cadel	9802 Sutherland Ave., Silver Spring, Md.	4-1-58	1,200
John R. Crockett	Basement of 504 Forest Glen Rd., Silver Spring	11-1-57	1,200
Gorman, James A.	204 Waterford Rd., Silver Spring, Md.	1-1-58	960
Hut, Anton H.	9705 Colesville Rd., Silver Spring, Md.	2-1-58	1,380
George J. Pasquale	514 Forest Glen Rd., 1st flr., Silver Spring, Md.	2-1-58	1,200
Henry Peper	9804 Sutherland Rd., Silver Spring, Md.	3-1-58	1,200
Royal L. Smith	205 Waterford Rd., Silver Spring, Md.	1-1-58	960
James E. Steelman	400 Forest Glen Rd., Silver Spring, Md.	3-1-58	1,080
Paul H. Williams	9720 Lorain Ave., Silver Spring, Md.	3-1-58	960
Virginia M. Brewer	Premises on Ardmore Rd., Landover, Md.	2-1-58	480
Harry S. Shipp	Premises on Madison St., Ardmore, Landover	2-1-58	900
Marion E. Tucker	Premises on Ardmore Rd., Landover	2-1-58	480
Michael J. Celeste	100 Payne Ave., Pocomoke	3-1-58	960 .

MARYLAND HISTORICAL SOCIETY:

The Secretary brought to the attention of the Board the report of the Maryland Historical Society-War Records Division for the progress report for the quarter ended March 31, 1958, which had been forwarded to the Governor.

The Board ordered this report filed.

MARYLAND HOUSE OF CORRECTION:

- 1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1953 - Item 115	List 7	\$101.58 .
--	--------	------------

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Maryland House of Correction, with payment to be Made from the funds indicated:

W. Earl Hershey, Inc., for necessary piping revision to increase operational economy in New Laundry Bldg. Fee-James Posey & Associates. (item 25)	<i>B.P.W. Fine Line #11 - 1925.00</i>	\$2,422.00 max.
	<i>D.C.X. 1951 - #155 - 492.00</i>	

MARYLAND PENITENTIARY:

- 1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures made by the Maryland Penitentiary:

General Construction Loan of 1951 - Item 163	List 23	\$440.72
	List 24	118.80

(cont.)

(Md. Penitentiary)

1-

General Construction Loan of 1956 - Item 101	List 14	\$ 82.58
	List 15	34.43
	List 16	170.84 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved the following payment by the Maryland Penitentiary:

General Construction Loan of 1949-Item 76 --		
Prison Labor, for February , 1958. (item 27)		\$ 86.50 .

MARYLAND STATE REFORMATORY FOR MALES:

- 1- The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B1	List 66	\$ 19.58
Item 61B2	List 63	404.33
	List 64	95.01
	List 65	107.97
	List 69	54.10
Item 61D	List 68	102.16 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved the following contracts for the Maryland State Reformatory for Males, payable from the funds indicated:

General Construction Loan of 1949-Item 61-B-2 --		
Prison Labor, for February, 1958. (item 26-B)		\$ 39.50
General Construction Loan of 1956-Item 104 --		
Prison Labor, for February, 1958. (item 26-B)		5.10.

- 3- The Board approved Item 26-A of the agenda of the Department of Public Improvements, relative to the Maryland State Reformatory for Males, as follows:

"Approval is requested for transfer of \$600.00 from Item 61-B-1, General Construction Loan of 1949 (Feed Mixing Mill-Equipment) to Item 61-B-2, General Construction Loan of 1949 (Feed Mixing Mill-Construction), and for payment of an invoice in the amount of \$600.00 from Sprout, Waldron & Company, Inc. for complete electrical engineering including installation data and schematic wiring diagrams for the Feed Mixing Mill. Transfer of funds as requested will permit the cost of the electrical engineering work to be properly charged to the construction phase of the Feed Mixing Mill."

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland School for the Deaf, with payment to be made from the funds indicated:

General Construction Loan of 1957 -		
Item 109 - Hahn Electric Co., for Base Bid, Alternates 1 and 3 and other negotiated omissions, for Rewiring the Main Building. Fee-Timanus & Associates, Inc. (item 33)		\$19,165.00
Item 111 - N. W. Etzler Co., for new parking area, road, etc. No fee. (item 8)		5,753.90 .

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1953 - Item 91	List 44	\$ 103.88
General Construction Loan of 1955 - Item 86	List 24	213.72 .

MARYLAND TUBERCULOSIS HOSPITALS:1- Henryton State Hospital -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Henryton State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1949-Item 24 --

Monarch Roofing Co., for Change Order 1 to contract approved
March 10, 1958, for improvements to roof on old portion of
Kitchen-Dining Wing. No fee. (item 15)

\$275.00 .

2- Mount Wilson State Hospital -

The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Mount Wilson State Hospital:

General Construction Loan of 1951 - Item 56

List 210

\$510.60 .

MILITARY DEPARTMENT:

1- The Secretary brought to the attention of the Board a letter which was received from the Military Department, under date of April 3, 1958, as follows:

"The Board of Public Works, at their meeting of May 28, 1957, authorized an expenditure of \$36,000.00 for purchase of land in the Dundalk-Essex area from the City of Baltimore.

"The total acreage of this tract was 7.832 acres, not nine as originally estimated, and at the price of \$4,000. per acre the total cost was \$31,328. leaving a balance of \$4,672. in the authorization.

"Will you please cancel this balance and credit General Construction Loan of 1957-Item #10 with a like amount."

The Board approved this request.

The Board also approved, in connection with the purchase of this property from the City of Baltimore, the payment of \$185.00 from the General Construction Loan of 1957-Item 10 to Joseph A. Ciotola for title examination for the new National Guard Armory to be located on North Point Road, Baltimore County.

2- Major General Milton A. Reckord, Adjutant General of Maryland, appeared before the Board in connection with several National Guard Armory projects. General Reckord stated that, as he had previously advised the Board, federal funds for the construction of armories are being withheld in Washington. However, because of the critical economic situation in Cumberland, Md., it now appears that the Federal Government will release approximately \$250,000 as a contribution toward the erection of the new CUMBERLAND ARMORY.

General Reckord stated further that, while it is unfortunate the Cumberland area is in difficulty, he desires to do everything possible to advance the entire Construction Program of the Military Department based on the expected federal financial assistance. He therefore requested that the Board authorize him to proceed with the construction of three new armories if he is able to finance all three:

- 1- The new Cumberland Armory
- 2- The Dundalk-Essex Armory
- 3- The Transportation Bn. Armory (N.W. Baltimore)

General Reckord reported that he had visited Washington the preceding Thursday and secured funds totaling \$75,000 for a shop at each of the three above-mentioned locations, and also another \$75,000 total for Parking Areas and Fencing at each of these locations, making \$150,000 altogether which will be in addition to the \$250,000 federal contribution towards the new Cumberland Armory.

The Board of Public Works has already approved an agreement made between the City of Cumberland and the State whereby the Military Department will receive \$50,000 from the sale of the old Cumberland Armory to the City of Cumberland.

General Reckord requested that the Board authorize him to sell to the Martin Company, for \$85,000, the State-owned ground the Military Department was obliged to purchase

(cont.)

(Military Dept.)

2-

in order to remove four families from the danger zone adjacent to the National Guard runway at the Martin Airfield (The Foltz, Epps, Veney & Alger parcels deeded to the Military Department in April 1956). That purpose was accomplished and the General was of the opinion he could now successfully negotiate with the Martin Company to purchase this property from the State as it is wholly surrounded by Martin Company property.

General Reckord requested authority to sell the State-owned property at the Martin Airfield to the Martin Company for \$85,000 and use the proceeds as needed in the construction of the three new armories mentioned above (Cumberland, Dundalk, and Northwest Baltimore).

General Reckord was of the opinion that with the --

\$150,000 Federal money for the 3 Shops, Parking Areas & Paving,
250,000 Federal contribution towards the new Cumberland Armory,
50,000 Proceeds from the sale of the old Cumberland Armory, and
85,000 Proceeds from the sale of the State-owned parcel at Martin
Airfield,

plus State money for each of the three new armories in the Bond Bill, he would be able, with the approval of the Board of Public Works to build all three armories.

General Reckord therefore requested approval to proceed with the foregoing plan, with the understanding that each transaction will be submitted to the Board before it is consummated. An estimate of the funds in hand and anticipated, together with reasonable estimates of the cost of each of the three armories, was submitted to the Board and is made a part of these minutes.

The Board approved General Reckord's requests and authorized him to proceed in these matters, it being understood that the details for these projects would be reported to the Board in the usual manner.

In connection with the Sewer Connection for the Dundalk Armory, General Reckord explained the conditions surrounding necessary sewer connections on the North Point Boulevard incident to the construction of a new armory on the south side of the present North Point Boulevard east of Moffett Avenue in Baltimore County (referred to as the Dundalk or Dundalk-Essex Armory). He stated that Mr. John B. Funk, Director of Public Works for Baltimore County, estimated the cost of a new sewer line along North Point Boulevard would be \$42,000 and that he had discussed this matter with Mr. Birmingham, Baltimore County Manager, who had agreed that they would install the line at County expense provided the Military Department would contribute one-third of the estimated construction cost of \$14,000.

General Reckord further stated that engineers working for the architect have estimated that it would cost \$14,000 to install a pump and pipeline necessary to connect to the present sewer line in rear, or west, of the new Armory. He stated that it would be preferable, if possible, to eliminate the pump and go into the new Baltimore County sewer line by gravity flow, and therefore recommended the acceptance of the Baltimore County proposal and the contribution of \$14,000 to this project.

It was stated that this arrangement is satisfactory to the Department of Public Improvements (per their letter of April 3, 1958 to General Reckord) and funds are to be made available in the General Construction Loan of 1957-Item #10, as amended at the 1958 session of the General Assembly.

General Reckord requested approval to proceed with the foregoing plan, with the understanding that each transaction will be submitted to the Board before it is consummated. An estimate of the funds in hand and anticipated, together with reasonable estimates of the cost of each of the three armories, was submitted to the Board, and is made a part of these minutes, on the following page.

The Board approved General Reckord's request and authorized him to proceed with the projects, with the understanding that the details for same would be cleared with the Board before definite commitments are made for this work.

(cont.)

(Military Dept.)

2-

Summary of Funds for the three Armories:--

CUMBERLAND ARMORY PROJECT

Funds in hand from Bond Bill	\$200,000	
Proceeds from sale of old Armory	50,000	
100% Federal contribution for Shop and Parking Area	50,000	
Federal contribution towards New Amory	250,000	
Total	\$550,000	
Less: Estimated cost of New Armory	330,000	
Balance		\$220,000

DUNDALK-ESSEX ARMORY

Funds in hand from Bond Bill	\$200,000	
Plus balance of Cumberland money as shown above	220,000	
Total	\$420,000	
100% Federal contribution for Shop and Parking Area	50,000	
Saving on cost of site	25,000	
Proceeds from sale of land to Martin Co.	85,000	
Total	\$580,000	
Less: Estimated cost of Dundalk-Essex Armory	330,000	
Balance		\$250,000

NORTHWEST BALTIMORE (TRANSPORTATION BN.) ARMORY

Funds in hand from Bond Bill	\$285,000	
Plus balance of Dundalk-Essex money as shown above	250,000	
Total	\$535,000	
100% Federal contribution for Shop and Parking Area	50,000	
Saving on cost of site	40,000	
Total	\$625,000	
Less: Estimated cost of Transp. Bn. Armory	450,000	
Balance		\$175,000

ARCHITECTS' FEES (estimated)	\$10,000	
	25,000	
	250,000	
Total	\$60,000	

FURNISHING THREE ARMORIES (Estimated)	30,000	
Total		\$ 90,000
Balance Total		\$ 85,000.

3- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

Armory Loan of 1948 - Item 1	List 128	\$254.94
	List 130	802.40
	List 131	23.29
General Construction Loan of 1951 - Item 10	List 266	172.00
General Construction Loan of 1954 - Item 8	List 40	2,308.52
	List 41	217.48 .

4- Upon the recommendation of the Department of Public Improvements, the Board approved Items 24-B and 24-D of that department's agenda, relative to the Military Department, as follows:

"24-B - (Sewage Connection at Chestertown Armory) Approval is requested for award of contract to C. Albert Matthews, Inc., low bidder, in the amount of \$12,832.00. Funds are available in Item 8-General Construction Loan of 1958 to cover this work. Construction Engineer to sign the contract. It should be noted that proposed funds are in the recently passed General Construction Loan of 1958; accordingly, the approval requested is made contingent on signing of the 1958 Bond Bill. It is further

(cont.)

(Military Dept.)

4-

"noted that work cannot be initiated immediately by reason of which payments will probably not become due until after June 1, 1958 -- effective date of the appropriation. Should any funds become due prior to this date, the Military Department is in a position to cover the cost of the work temporarily from other funds. Fees apply as reported in the Item shown immediately following." (See: G.C.L. 1957-Item8)

24-D - "Reference is made to Item 9-B of this Department's Agenda of Aug. 19, 1957 reporting contract award to Charles E. Brohawn & Bros., Inc. of \$426,773.00 for Construction of Armory at Salisbury, showing fund sources as follow:

\$253,890.68 from Federal Funds
172,882.32 from Item 13-General Construction Loan of 1956.

"This Department has been advised lately by the Military Department that Additional money has been made available by the National Guard Bureau. It is requested that the fund source as previously given be voided, and new fund sources in the amounts shown below approved:

\$259,465.19 from Federal Funds
167,307.81 from Item 13-General Construction Loan of 1956."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Armory Loan of 1948 - Item #1 --

Additional allocation of funds for purchase of gasoline on credit cards to be used by construction inspectors. (24-E) \$1,000.00

General Construction Loan of 1956 -

Item 13 - City of Salisbury, for final invoice in connection with extension of sewer line to serve new Armory at Salisbury. Contract approved Sept. 16, 1957. (24-F) 237.74
Final cost - \$10,690.99.

Item 14 - Carl Gonnson and Son, Inc., for Change Order #2 to contract approved July 8, 1957. Annapolis Armory. Fee applies to F. Edward Tormey, Jr. (24-A) 2,751.25

General Construction Loan of 1957 - Item 8 --

Whitman, Requardt and Associates, for engineering services in connection with plans and specifications for sewer lines from the Chestertown Armory into the City of Chestertown sewage system, during the period Feb. 1 to Sept. 15, 1957. (24-C) 1,932.90

Thomas Blackson, for repairs and alterations to Residence R-1 at Havre de Grace Reservation. (24-G) 3,441.59 .

MISCELLANEOUS:

The Secretary brought to the attention of the Board copies of correspondence from the Historic Annapolis, Inc. to the Governor requesting that when the Department of Information is moved into the new State Office Building, that Historic Annapolis, Inc. be leased this property of the Old Treasury Building on the State House grounds for the sum of \$1.00 a year, to be used as a headquarters for the society.

The Board deferred action on this request.

*

*

*

The Secretary advised the Board of receipt of a letter, dated March 18, 1958, received from the Local Union No. 101-United Brotherhood of Carpenters and Joiners of America, advising of the wage scale for members of that Union, effective April 1, 1958 through March 31, 1959.

The Board instructed the Secretary to file this report.

MONTEBELLO STATE HOSPITAL:

- 1- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Montebello State Hospital:

General Construction Loan of 1955 - Item 51	List 31	\$810.00
General Construction Loan of 1956 - Item 51	List 50	147.58 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Montebello State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 22 --
 Piracci Construction Co., Inc., for repairing 8" water main
 break at the hospital on emergency basis. (item 32) \$1,013.71 .

MONTROSE SCHOOL FOR GIRLS:

- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Montrose School for Girls, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 90 --
 Charles J. Cirelli, Inc., for Change Order #1 to contract approved
 March 10, 1958, for Addition to Field Building. Fee applies to
 J. Prentiss Browne. (item 18) \$255.00 .

MORGAN STATE COLLEGE:

- 1- The Board approved Item 30 of the agenda of the Department of Public Improvements, relating to Morgan State College, as follows:

"Reference is made to Item 31-B of this Department's Agenda of March 10, 1958, requesting approval of contract award for electrical work to Enterprise Electric Company. The amount of contract award was shown as \$1,289.00. The correct amount is \$1,298.00. Approval is now requested for authorization of award to Enterprise Electric Company in the amount of \$1,298.00. Funds are available as previously reported, in Item 117-General Construction Loan of 1955."

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, with payment to be made from the funds indicated:

Budget Program 13.02.00.04-08 --
 Arthur P. Shamer, for extension of water main and installation
 of fire hydrants. (11-A) \$2,987.00
 Baltimore Electric Blueprint Co., for extra prints for bidding
 in connection with above project. (11-D) 6.30

General Construction Loan of 1951 - Item 226 --
 Benjamin E. Beavin Co., for invoice for site planning work, as
 authorized Oct. 14, 1957. (11-C) 36.90

General Construction Loan of 1956 - Item 113 --
 Drummond & Co., Inc., for Change Order #3 to contract approved
 Oct. 14, 1957, for Stairways, Sidewalks, etc. in vicinity of
 Baldwin Hall and for Parking Area No. 1. No fee. (11-B) 2,929.58 .

PATUXENT INSTITUTION:

- 1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1953 - Item 105	List 30	\$829.07
General Construction Loan of 1954 - Item 81	List 34	560.00 .

- 2- The Department of Public Improvements, submitted the following Item 4 on its agenda for today's meeting, relating to Patuxent Institution:

"Bids were received on the Dining Hall-Kitchen, and Corridor and Security Fences for the Patuxent Institution from 15 bidders, ranging from a low price of \$670,000.00 to a high of \$747,495.00. Quotations were included for some eleven Alternates which

(cont.)

(Patuxent Institution)

2-

"were patrially deductive and partially additive.

"Since sufficient funds are not available to proceed with an award on a low bid basis considering the available deductive Alternates, it will be necessary to take steps to delete an additional \$25,000.00 or \$30,000.00 from the project. It seems apparent that this amount can be deleted by negotiation without rebidding the entire job, and without major changes in the drawings. However, because of the closeness of the bids, and the effect of some Alternates, it is necessary to ask the Board of Public Works for instructions on how to proceed with the negotiations. The four low quotations on the Base Bids are as follow:

Mullan Contracting Co.	\$670,000.00
John K. Ruff, Inc.	670,400.00
Henry A. Knott, Inc.	677,000.00
Colwill Construction Co.	678,500.00

"The major deduct Alternates would result in substantial savings to the job, but not in sufficient amount to make an award. Acceptance of the various deduct Alternates could foreseeably make the third bidder, Henry A. Knott, Inc. low, if there were sufficient funds to proceed within the scope of the Base Bid and these Alternates. However, even after the acceptance of these Alternates, it becomes necessary to take more costs out of the project. It apparently is not possible for the second bidder to become low except under certain combinations of "plus" Alternates, and apparently it is not possible for the fourth bidder to become low under any combinations.

"It is possible to negotiate the additional necessary deductions by: (1) working directly with Mullan Contracting Company, low bidder, on the base bid; (2) by setting up competitive negotiations for certain deletions by the low three or four bidders; or (3) by rebidding the entire project. The latter -- rebidding the entire project -- is not recommended because of the time that could be lost in handling the rebids. As the result, it becomes necessary to proceed with the negotiation process -- either with Mullan Contracting Company or with the three or four low bidders which, of course, would include Mullan Contracting Company.

"It is not apparent to this Department that any particular economies or construction advantages would be realized by proceeding one way as against the other."

After a discussion of the matter, the Board decided upon the following course to be followed by the Department of Public Improvements: First of all, since Mullan Contracting Company was low on the base bid, and since Henry A. Knott, Inc. was low after taking the various deductive alternates that in any renegotiation to reduce cost further, the department should deal with these two bidders to the exclusion of others. This decision recognizes the fact that John K. Ruff, Inc., as second bidder was close to the Mullan bid on the base quotation, but that Ruff could only become low bidder if various additive alternates were taken rather than deductive alternates.

ROSEWOOD STATE TRAINING SCHOOL:

- 1- The Board approved construction item 12 of the agenda of the department of Budget and Procurement, covering the following expenditures by Rosewood State Training School:

General Construction Loan of 1954 - Item 52	List 155	\$ 512.14
Item 53	List 155	4,047.00 .

- 2- The Board approved Item 20-C of the agenda of the Department of Public Improvements, relating to Rosewood State Training School, as follows:

"Approval is requested for demolition of two tile silos adjacent to the old horse barn. These silos are in very bad condition, and it is desired to demolish them as there is a possibility of the silos toppling to the ground, with perhaps injury or loss of life to patients or personnel at Rosewood. This demolition has been referred to, and is concurred in by the Department of Budget and Procurement. After approval of the demolition is obtained, bids will be taken for the work of razing the silos."

(cont.)

APR 8 - 1958

INAD

(Rosewood)

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, with payment to be made from the funds indicated:

General Construction Loan of 1954 - Item 52 --

The Land & Simmons Co., for Change Order #6 to contract approved June 11, 1956, for Construction of Building for Emotionally Disturbed Children. Fee-John A. Ahlers. (item 20-A)

\$430.00

General Construction Loan of 1956 - Item 59 --

Henry S. Regester, Field Engineer I, for salary for period from April 2 through April 29, 1958. Authorized Dec. 16, 1957. (20-B)

384.00 .

SPRINGFIELD STATE HOSPITAL:

- 1p- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Springfield State Hospital:

General Construction Loan of 1953 - Item 70

List 78

\$586.43 .

- 2- The Board approved Item 23-B of the agenda of the Department of Public Improvements, pertaining to Springfield State Hospital, as follows:

"Reference is made to Item 34-B of this Department's Agenda of Sept. 16, 1957, awarding contract to John Matricciani Co., Inc., in the amount of \$146,447.95 for Additional Water Supply. As originally reported, an option was exercised for construction of Pumping Station No. 2, a more flexible design with two pumps instead of Pumping Station No. 1, the basic design which called for one pump. Additional money for exercising the option has been authorized in Item 43-General Construction Loan of 1958, and when the Bill is signed, the money will become available. As none of the money in Item 43-General Construction Loan of 1958 will be spent prior to June 1, 1958, authorization is requested for execution of Change Order #1, in the amount of \$36,691.60 for construction of Pumping Station No. 2, by John Matricciani Co., Inc. Fee is applicable to Whitman, Requardt and Associates. Funds are available as follow:

\$11,691.60 Item 62-General Construction Loan of 1956
25,000.00 Item 43-General Construction Loan of 1958.

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Springfield State Hospital, payable from the funds set forth:

General Construction Loan of 1953-Item 69 --

Allen Bahr, for emergency work on steam line to Geriatrics Building. (item 23-C)

\$ 95.00

General Construction Loan of 1956-Item 61 --

Diale Engineering Co., Inc., for Change Order #1 to contract approved Nov. 4, 1957, for Renovation of "H" Building, Women's Group. No fee. (23-A)

2,900.00 .

SPRING GROVE STATE HOSPITAL:

The Board approved construction items 14 and 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

Board of Public Works Construction Fund of 1949-Item 93 List 463A

\$ 27.13

Board of Public Works-Fire Losses State Property
Fund - Item 10

List 464-A

124.50

List 465-A

1,155.78 .

STATE DEPARTMENT OF EDUCATION:

1- Bowie State Teachers College -

The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Bowie State Teachers College:

General Construction Loan of 1953 - Item 140	List 30	\$ 38.50
	List 32	38.50
General Construction Loan of 1954 - Item 98	List 31	1,313.00
	List 33	28.50 .

2- Coppin State Teachers College -

a. The Secretary advised the Board of receipt of fire damages, totaling \$800.00, at Coppin State Teachers College on March 21, 1958.

b. The Board approved Item 12-A of the agenda of the Department of Public Improvements relating to Coppin State Teachers College, as follows:

"The need has become apparent for development of a general over-all master plan for Coppin Teachers College directed toward future building sites, and particularly in reference to the proposed Auditorium-Gymnasium-Classroom Building and related site improvements for which funds are now available. The master planning aspect for future development would permit the location and development of the presently needed facilities permanently without having to make expensive relocations in the near future. To undertake the study work necessary, it is requested that approval be given for retention of Dale E. Lloyd, landscape architect in Towson, to work on a cost-plus basis in conjunction with personnel of the Department of Public Improvements, and the Department of Education to develop the necessary over-all planning. Inasmuch as this work would have a definite relation to the location of the Auditorium-Gymnasium-Classroom Building and related utility and site improvement work, approval is requested to an initial authorization not to exceed \$1,200.00 from Item 141-General Construction Loan of 1957 (Site Improvements and Utilities Adjacent to Auditorium-Gymnasium-Classroom Building), for initiation of the planning work."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Coppin State Teachers College, with payment to be made from the funds set forth:

Budget Program 13.04.08.04-08 --

Drummond & Co., Inc., for Change Order #2 to contract approved Oct. 14, 1957, for Grading, Paving and Msl. Site Improvements. (12-B)	\$ 325.00
--	-----------

General Construction Loan of 1957-Item 142 --

Drummond & Co., Inc., for Change Order #3 to contract approved Oct. 14, 1957, for Grading, Paving and Msl Site Improvements. (12-C)	240.00 .
---	----------

3- Frostburg State Teachers College -

a. The Secretary brought to the attention of the Board request, dated March 13, 1958, of Frostburg State Teachers College for permission to write-off certain uncollectible accounts, totaling \$92.25, in accordance with recommendations of the State Auditor and as fully set forth in the letter of the college.

The Board approved this request.

b. The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg Teachers College:

General Construction Loan of 1954-Item 101	List 19	\$ 25.00
Item 103	List 19	44.50 .

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of contract by Frostburg State Teachers College to The John I. Vandegrift Co., in the amount of \$2,160.00, for Alterations to the Kitchen in the President's Residence, with payment to be made from Budget Program 13.04.04.04-08. (agenda item 14)

(cont.)

(St. Dept. of Education)

4- Salisbury State Teachers College -

- a. The Secretary brought to the attention of the Board request of Salisbury State Teachers College, dated April 7, 1958, for permission to proceed to dispose of the three-story frame residence known as the William F. Allen property owned by the college, by removal of the building from the premises.

The Board approved this request, with the work to be cleared through the Department of Public Improvements in the usual manner. (Also, D.P.I. Agenda Item 39)

- b. The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1955-Item 134	List 52	\$504.00
	List 54	111.00 .

5- Towson State Teachers College -

- a. The Secretary brought to the attention of the Board a letter received under date of April 7, 1958, from Towson State Teachers College and the State Board of Education, requesting authority to proceed with the acquisition of land in connection with the expansion of the campus of the college, for which funds are available in the General Construction Loan of 1956-Item 140 (\$140,000.00).

After a discussion of the request, the Board indicated its willingness for the State Board of Education to endeavor to obtain the entire twenty-three or more acres of the property owned by the Board of Trustees of the Sheppard and Enoch Pratt Hospital, which is desired, with the cost for same to be within the amount of the entire appropriation for this purpose, including surveys, legal fees, etc., and authorized the opening of negotiations with the hospital on this basis. (Also, submitted as Item 38 of the agenda of Department of Public Improvements.)

- b. The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1954 - Item 111	List 51	\$1,024.56
	List 55	475.95
General Construction Loan of 1956 - Item 139	List 52	139.00 .

- c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Towson State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957 -

Item 133 - H. Earle Hudgins Co., for Change Order #4 to contract approved Sept. 16, 1957, for Remodeling Old Administration Building and Library Building. Fee is applicable to Bacharach and Bacharach. (13-B) \$159.07

Item 135 - Baltimore Gas & Electric Co., for purchase of equipment in connection with conversion to primary metering. No fee. (item 31) 17,790.00

Item 137 - Clover Construction Co., for Change Order #1 to contract approved March 10, 1958; for Construction of an Incinerator. No fee. (13-A) 440.00 .

STATE DEPARTMENT OF HEALTH:

The Board approved the following General Item 2 of the agenda of the Department of Budget and Procurement:

"Approval is requested for the transfer by budget amendment of such funds as are needed from the State Department of Health to the State Department of Public Welfare as provided in the current budget (County and Baltimore City Medical Care Programs), in order that the State will be eligible to receive Federal matching funds for medical care. The transfer of funds will be made under the accounting procedures established by the Comptroller in a memorandum prepared November 14, 1957. Under the assumption that the present total case load of 51,683 will continue through the fiscal year, it is estimated that it may be necessary to transfer \$500,000 in order to establish the required eligibility for the four month period March 1 to June 30, 1958."

STATE DEPARTMENT OF PUBLIC WELFARE:

- 1- The Board approved General Item 2 of the agenda of the Department of Budget and Procurement, as follows:

"Approval is requested for the transfer by budget amendment of such funds as are needed from the State Department of Health to the State Department of Public Welfare as provided in the current budget (County and Baltimore City Medical Care Programs), in order that the State will be eligible to receive Federal matching funds for medical care. The transfer of funds will be made under the accounting procedures established by the Comptroller in a memorandum prepared November 14, 1957. Under the assumption that the present total case load of 51,683 will continue through the fiscal year, it is estimated that it may be necessary to transfer \$500,000 in order to establish the required eligibility for the four month period March 1 to June 30, 1958."

- 2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1956 - Item 89 List 20 \$ 47.04 .

- 3- Upon the recommendation of the Department of Public Improvements, agenda item 17, the Board approved payment by the State Department of Public Welfare of three invoices from Seidl Blue Print & Photo Print Service, in the amounts of \$34.02, \$34.02 and \$17.01, totaling \$85.05, for prints re: bidding of the Children's Center. Funds are available in the General Construction Loan of 1956-Item 68.

- 4- Under agenda item 5, the Department of Public Improvements submitted bids received for the Construction of the Proposed Children's Center to be located in Catonsville, for which quotations were received from 15 bidders ranging from a low price of \$505,851.00 to a high of \$622,356.00. The proposals for the work included additional separate prices most of which are additive, and one separate price which is deductive. Because sufficient funds are not available to undertake the work even taking advantage of the deductive Alternate, the Department advised that it will be necessary to negotiate deductions of about \$25,000.00 and that this could be done without the necessity of revising drawings and rebidding the project.

After a full discussion of the matter, the Board felt Colwill Construction Company was low on the Base Bid and was low after applying the only deductive Alternate, and that in any renegotiation the Department of Public Improvements should deal only with Colwill Construction Company as the recognized low bidder.

STATE EMPLOYEES:

- 1- The Board approved an extension of sick leave in the case of Katherine S. Scible, Chief Clerk, Military Department, from April 28, 1958 to August 31, 1958, which is the maximum leave available to this employee, who will retire as of September 1st, 1958.
- 2- The Secretary brought to the attention of the Board a letter, dated March 27, 1958, received from the Maryland Classified Employees Association, Inc., relative to the absence of employees from work due to acts of God, and requesting that the Board establish a policy for charging leave for these employees on such occasions, when it is not possible for them to get to work.

The Board felt it would be impossible to establish a policy in advance of any weather occurrences which would make it difficult for State employees to reach their places of employment, and felt that it would be much better to decide after each instances of bad weather whether the circumstances would justify the Board in approving that absence from work on such days were not to be charged to the annual leave of the employees.

STATE OFFICE BUILDINGS:1- Annapolis -

- a. The Secretary brought to the attention of the Board a letter received from the Board of Natural Resources asking for information as to the name to be assigned to the new Office Building being constructed in Annapolis.

The Board designated this new building as the "State Office Building" and the present building as the "State Treasury Building", since it will be used entirely for the offices of the State Comptroller and the State Treasurer.

(cont.)

(State Office Bldgs.)

1-Annapolis

- b. The Board approved the following items on the agenda of the Department of Public Improvements, relating to the new Annapolis State Office Building:

35-A - "Approval is requested for assignment of office space on the first floor of the New Annapolis Office Building to the Land Office Commission, presently located in the Hall of Records. It has become apparently desirable to separate these two activities and to allow space presently occupied by the Land Office to be turned over to the Hall of Records for their needs. Approval is requested for assignment of space on the first floor, as well as for additional available area for storage in the basement."

35-B - "In the New Annapolis Office Building an area has been allocated for operation of a Canteen. The Maryland Workshop for the Blind has requested assignment of this space to that organization so that they can operate the canteen activities in this building. This matter has been discussed with the Budget Director and the Deputy State Comptroller, and all concur in the recommendation that assignment of this space to the Workshop for the Blind be approved."

2- Baltimore -

- a. Mr. Rennie advised the Board that he had received inquiries from several agencies asking what is to be done in the matter of furnishing rugs and carpets in the new State Office Building, Baltimore.

Upon consideration of this matter, the Board felt there would be no occasion to purchase new rugs or carpets in the new building as the offices would have very nice floors, and the only possible exceptions for the use of rugs would be in the offices of the Governor, Comptroller, State Treasurer, and the Attorney General.

- b. Upon the recommendation of the Department of Public Improvements, agenda item 10, the Board approved payment of invoices from Baltimore Electric Blue Print Company, totaling \$31.08, for plot plans of telephone locations, with funds being available in the General Construction Loan of 1952 - Item #1.

- c. The Board approved the following recommendation made by the Department of Public Improvements, in Agenda Item 40, relating to the Baltimore State Office Building:

"Discussions have recently been held at various levels concerning the suggestion of the State Department of Health for inclusion of a Personnel Health Service in one of the State Office Buildings to be located in Area 12 in Baltimore. As matters stand at the present time, there is no space available in either the Main Building or the State Roads Building for such a service. It is felt that the minimum amount of space that might be available in the Employment Security Building for such an operation will undoubtedly be required by the Department of Employment Security before the building is constructed. With this in mind, plus the consideration that such service would require establishment of a budget and hiring of personnel to operate it, it is NOT recommended that such a proposed activity proceed any further."

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following property no longer useful in the conduct of the State's business:

Maryland House of Correction-livestock	\$2,089.94
Crownsville State Hospital-livestock	587.65
Eastern Shore State Hospital-livestock	489.88
Department of Forests and Parks-office equipment	17.36
State Law Department-office equipment	45.00
Montrose School for Girls-livestock	2,065.01
Department of Motor Vehicles-office equipment	20.00
Department of Maryland State Police-motor vehicles-wrecks	312.50
Maryland State Reformatory for Males-livestock	144.28
State Roads Commission-office and road equipment and scrap	2,673.99
Spring Grove State Hospital-horses	290.00
Department of Tidewater Fisheries-motor vehicles	900.00
Maryland Training School for Boys-livestock	639.70

(cont.)

(St. Property)

University of Maryland-books	\$ 20.00
Eastern Shore State Hospital-scrap	93.39
Department of Mental Hygiene-motor vehicle	237.50
Mount Wilson State Hospital-livestock	453.65
State Department of Public Welfare-office furnishings	13.50
State Roads Commission-motor vehicles	1,150.00
Spring Grove State Hospital-scrap	19.06

Department of Correction - removal from inventory of nine air conditioners which have been turned over to various correctional institutions on an inventory transfer basis.

Department of Maryland State Police - removal from inventory and donate to the Glen Burnie Volunteer Fire Company one radio console and one teletype soundproofing box, which have become obsolete because of building a new radio room at the Waterloo Barrack.

State Department of Public Welfare-Carroll County Welfare Board - removal from inventory of one old chair which has been junked.

Maryland State Board of Motion Picture Censors - removal from inventory of several items of equipment which have been either turned over to Bowie State Teachers College on an inventory transfer basis, or will be junked or transferred to another State agency where they can be utilized.

STATE RECORDS:

Upon the recommendation of the Hall of Records, the Board approved the following records retention schedules, submitted under the provisions of Chapter 436, Acts of 1953:

Department of Information	No. 323
Baltimore City, Clerk to the Superior Court	No. 324
Somerset County, Register of Wills	No. C-112
Somerset County, Clerk of the Circuit Court	Nos. C-114, C-115.

STATE ROADS COMMISSION:

- 1- The Secretary advised the Board of receipt of information of adjustment of fire loss on July 18, 1957, in the amount of \$64.78, to property of the State Roads Commission at Upper Marlboro.
- 2- The Secretary advised the Board of receipt of information of an explosion of propane gas which occurred on March 30, 1958 within the State Roads Commission's Weighing Station on US Route 40 at Foy's Hill, with considerable damage to the structure and to personnel.
- 3- The Board confirmed approval previously given by the individual members to the State Roads Commission for execution of the following Deeds:

To:- Wilbur W. Magin and Gladys S. Magin, for land in Carroll County, being Item 35963, Contract C1-304-6-720.

J. Milton Hall and Lorraine Hall, his wife, of land in Somerset County, being 18.83 acres, Item #33694, Contract S-195-1-120, reconveyance of severed tract of land West of Princess Anne By-Pass acquired from Mr. and Mrs. Hall via condemnation proceedings.

Gertie A. Weaver, widow, of land in Washington County, said transfer being held in abeyance since April, 1953, until correction of sanitary condition satisfactory to Washington County Health Department.

Washington County Society for the Prevention of Cruelty to Animals, of land in Washington County, in accordance with the Commission's action of December 30, 1957, accepting offer of \$1,270.00 for 2.44 acres of excess land. Item 34324, Contract W-446-3-620.

Military Department, of land in Anne Arundel County, being Item 23969, Contract AA-263-27-515, to correct an error in description of land conveyed by deed executed under date of August 22, 1956.

Anne Arundel County Sanitary Commission, Grantee, easement and right-of-way for construction, etc., and maintenance of water and/or sewer mains, lines and appurtenances in, along and through certain excess land in s.e. quadrant of connection between Old Annapolis Ave. and Eastern St., acquired from George T. Cromwell, Item 19985-A, Contract AA-418-1.

(cont.)

(St. Roads Commission)

3-

To:- James Keelty and Co., Inc., of land in Baltimore County, pursuant to action of the Commission on Nov. 29, 1957, accepting \$5,000 for 2.89 acres of land adjacent to Seminary Ave. and Baltimore-Harrisburg Expressway, being Item 25760, Contract B-635-3-415, plus an additional .7+ acres for \$1,211, or a total of 3.59⁺ acres for \$6,211.00.

Paul F. Fout and Mable E. Fout, his wife, Henry B. Fout and G. Margery Fout, his wife, William S. Fout and Louise S. Fout, his wife, of land in Frederick County, Item 24014, Contract F-490-12-720.

Owen McGrain and Nora Louise McGrain, his wife, of land in Prince George's County, under Item 38129, Contracts P-722-44-320, P-737-2-320.

Board of Education of Washington County, of land in Washington County, under Item 36372, Contract W-428-2-620.

Pikesville Sportsman's Club, Inc., of land in Baltimore County, under Item 40519, Contract B-698-420.

Montgomery County, Maryland, of land in that county, in accordance with terms of option, Contract M-485-3-315, in connection with improvement of Middlebrook Road.

Doris C. Lowe, of land in Prince George's County, under Item 37161, Contract P-739-320.

City of Hagerstown, of land in Washington County, under Item 39509, Contract W-446-3-620.

STATE TREASURER:

The Board approved the following reports which had been made by Mr. Miles to the Secretary, covering various investments of State Funds:

March 27, 1958 - State Roads Commission-State Highway Construction Bond-Second Issue-Sinking Fund:

Subscription of \$4,000,000 United States Treasury Bills (dated 3/27/58), due 6/26/58:--

\$200,000 on 1.187% basis, less discount of \$600.00, or net cost of \$199,400.00

3,800,000 on 1.179% basis, less discount of \$11,324.00, or a net cost of \$3,788,676.00.

Collection of \$4,500,000 United States Treasury Bills, matured 3/27/58; \$4,464,259.51 represents original cost and \$35,740.49, interest.

March 28, 1958 - State of Maryland-General Fund:

Sale of \$1,100,000 United States Treasury 1/7-8% Notes, Series "A", (dated 5/17/1954), due 12/15/1959, Nos. 3662 for \$1,000,000; 21706 for \$100,000 with 8/15/1958 and s.c.a.

@ 100.125

Principal	\$1,101,375.00
Accrued Interest from	
2/15/58 to 3/27/58	2,279.01
	<u>\$1,103,654.01.</u>

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

The Secretary brought to the attention of the Board copies of correspondence from Historic Annapolis, Inc. addressed to the Governor requesting that when the Department of Information is moved into the new State Office Building, that Historic Annapolis, Inc. be leased this property of the Old Treasury Building, located on the State House grounds, for the sum of \$1.00 a year, with the building to be used as a headquarters for that society.

The Board deferred action on this request.

UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of receipt of information of agreed adjustment of fire loss at the University of Maryland on December 20, 1957, in the amount of \$82.11.

2- The Secretary advised the Board of receipt of information of the following fires at the University of Maryland:--

March 13, 1958 - Linen Closet-7th Floor, University Hospital, with damage of \$200.05.

April 6, 1958 - Pathology, Medical Technology Building, Baltimore in an electric motor, with damage undetermined.

(University of Maryland)

- 3- The Board approved construction item 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1956 - Item 149	List 144	\$4,433.58
General Construction Loan of 1957 - Item 150	List 141	14,794.70
	List 153	4,948.23
	List 154	333.75
	List 156	10,179.95
Item 152	List 146	2,155.49 .

- 4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1953-Item 169 --
Reimbursement to Physical Plant Department for asphalt tile
used in connection with Remodeling Old Gymnasium. (7-I) \$ 942.00

General Construction Loan of 1955-Item 149 --
Otis Elevator Co., for furnishing materials and equipment in
connection with elevator for the Library Building. (7-B) 198.00

General Construction Loan of 1956-Item 149 --
Payroll No. 221 for period Jan. 30 to Feb. 5, 1958, for Fire
Protection Work. (7-H) 222.00

General Construction Loan of 1957 -
Item 148-Physical Plant Department for items used in connection
with construction of Cecil Hall Dormitory. (7-G) 4,403.78
McLeod & Romberg Stone Co., for Limestone. (7-A) 1,170.00
Peter Gordon Co., for Waterproofing and Dampproofing. (7-A) 3,324.00
Jos. D. Claggett, for Roofing & Sheet Metal Work. (7-A) 6,960.00
Allied Building Services, Inc., for Insulation Work. (7-A) 368.00
Allied Building Services, Inc., for Acoustical Tile. (7-A) 1,388.00
John H. Davis Co., for Painting. (7-A) 9,469.00

And, all of these contracts apply to construction of Cecil
Hall Dormitory, with Fee being payable to Walton and
Madden, architects.

Item 149-The George Hyman Construction Co., for Change Order #12 to
contract approved March 5, 1956, for New Library Building.
Credit. No fee. (7-C) 100.00 +
The George Hyman Construction Co., for Change Order #13 to
contract for New Library Building, approved March 5, 1956.
Credit. No fee. (7-D) 132.00 +

Item 150-House of Correction, for prison labor for January, 1958, for
moving Library. (7-E) 208.00
House of Correction, for refinishing chairs and tables for
use in New Library. (7-F) 850.00 .

WESTERN MARYLAND STATE HOSPITAL:

- 1- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23A	List 139	\$ 994.04
General Construction Loan of 1955 - Item 48	List 32	1,410.00 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland:

General Construction Loan of 1952-Item 23 --
C. Wm. Hetzer, Inc., for Change Order #2 to contract approved
August 19, 1957, for Employees' Housing. Fee-Tyler, Ketchum
& Myers - Chapman & Lefler. (16-A) \$ 417.45
Herbert M. Wood, Field Engineer I, for travel & expenses from
April through June, 1958. (16-B) 500.00 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Joseph O'McCursey
Secretary.

